

JORDAN ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES

January 18, 2012

Ray Sandey called the meeting to order at 7:10 p.m.

Roll Call: Present: Ray Sandey, Ron Jabs, Dan Elke and Dave Wolf. Absent: Tanya Velishek, Joe Thill and Greg Sticha. Also Present: Mark Seifert, Jordan Area Chamber of Commerce Liaison; Jeff Will, and Ed Shukle, Executive Director/City Administrator.

Approve Minutes of the December 14, 2011 Special Meeting and the December 20, 2011 Regular Meeting: Upon motion by Wolf seconded by Elke, the minutes of the December 14, 2011 special meeting and the December 20, 2011 regular meeting were approved.

Update on St. Francis/Allina Medical Clinic/Scott County CDA Project/Public Library: Shukle reported that the project has met city approvals except for building permit. Shukle reported that recruitment is still ongoing regarding a pharmacist. He also reported that the construction schedule will be delayed for about 30 days due to the project having to go through a public bidding process. Expected date to begin construction is May 1, 2012 with completion in May 2013. The clinic and pharmacy will begin construction at the same time but will be open for business by November or December 2012.

Greater MSP Manufacturing Facility Solicitation: Shukle reported that the city responded to a request from Greater MSP regarding a 20-40 acre parcel of land with easy access to a railroad, fiber connection, water and sewer utilities and electric power capacity. Greater MSP will notify the city should there be an interest from a company who wants to locate somewhere in the Twin Cities metropolitan area and would be interested in looking at this site (Mattson property).

Members thought it would be a good idea to contact the owner of the former Dipwich property, Fred Hedberg, to have a meeting to discuss future development plans. The Hedberg property is in St. Lawrence Township but would possibly be a candidate for future industrial development. Shukle will follow up on this to arrange a meeting with Mr. Hedberg and 3 members of the EDA (Jabs, Sandey and Wolf).

Review Mission Statement and Strategic Plan from 2010; Discuss Future Goal-Setting for the EDA: Members discussed the revised Action Plan from 2010. Because there were only 4 members of the EDA present, this matter was continued until the February 22, 2012 meeting.

Also discussed was an incubator program, possible annual industrial park recognition luncheon and inviting a representative from an industrial park business to discuss business activity within the park.

Jeff Will asked if it would be appropriate to use the public access channel listing local businesses and promotions that they might be offering. Shukle explained that a listing of local businesses could probably be done but that the channel cannot be used for business advertising.

Discuss 2012 EDA Chair and Vice-Chair Positions: Because there were only 4 members of the EDA present, this matter was continued until the February 22, 2012 meeting.

Report from Mark Seifert, Jordan Area Chamber of Commerce: Seifert reported on the activities from the general membership meeting of the Chamber held on January 17. He also indicated that the Chamber's Ambassador program is not functioning currently. There may be interest in starting this program up again. This matter will be addressed at the next Chamber of Commerce Board of Directors meeting in February.

Other items: There were no other items.

Next Meeting: The next meeting of the EDA is scheduled for Wednesday, February 22, 2012, 7 p.m., City Hall.

Upon motion by Jabs, seconded by Wolf, to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Ed Shukle
Executive Director/City Administrator